

John O'Meara, P.E.
Executive Director



DRAFT AGENDA – FULL ARC MEETING

Date: June 1, 2026 **Time:** 1:00pm-2:30pm **Location:** Plymouth Cultural Center, Plymouth, MI

Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Henry Ford College
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland County
Orchard Lake
Plymouth
Plymouth Twp.
Redford Twp.
Rochester Hills
Romulus
Schoolcraft College
Southfield
Troy
University of
Michigan-Dearborn
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County Airport
Authority
West Bloomfield Twp.
Westland
Wixom

Cooperating Partners:
Cranbrook Institute of Science
Friends of the Rouge
Great Lakes Water Authority
Rouge River Advisory Council
SEMCOG
Southeastern Oakland
County Water Authority
The Henry Ford

No.	Item	Task	PDF Page #
1	Welcome Charles Markus, Vice Chair		
	a. Roll Call/Determination of Quorum	Information	
	b. Additions or changes to the Draft Meeting Agenda	Information	
	c. Approval of December 3 2025, Meeting Summary	Action	
2	EGLE Presentation (Rouge BUIs) Jen Tewkesbury	Information	
3	Executive Director Report ARC Staff		
	a. Grant Report	Information	3
	b. Curt Wolf, U of M; NbS Solutions in Rouge Flood Control	Discussion	
	c. MS4 Update	Information	
	d. Call for Projects	Information	
	e. ARC Identified Staffing Update	Information	6
4	Treasurers/Finance Committee Report Rebecca Runkel, Treasurer		
	a. A/P, A/R & Profit/Loss Report	Information	7
	b. 2025 Single Audit	Information	
	c. Ratify E-mail votes	Action	
	i. 2/13/26–9 yea and 0 nay: Approval of bid award for EPA18 Rouge River AOC Merriman Park Implementation to DMC as the contractor in the amount of \$696,112.56		
	ii. 2/13/26–9 yea and 0 nay: Budget adjustment to EPA18 Rouge River AOC Merriman Park Implementation adding \$23,580 to ECT Work Order 2025 HABITAT ECT2		
	iii. 2/13/26- 9 yea and 0 nay: Budget adjustment to EPA10- Rouge River AOC Wilcox/Phoenix Implementation adding \$30,055 to ECT Work Order 2022-2 and \$43,500 to Entact Change Order No. 3		
	iv. 2/26/26-10 yea and 0 nay: Approval of bid award for EPA15- Rouge River AOC Inkster Park Wetland Implementation to Anglin Civil as the Contractor in the amount of \$2,846,525		
	v. 3/27/26-11 yea and 0 nay: Budget amendment adding \$53,250 for EPA16 Rouge River AOC Perrin Park Design to the 2026 budget and corresponding ECT Work Order 2024- HABITAT ECT1 rev1		
	vi. 3/27/26-11 yea and 0 nay: Budget amendment adding FC2 WCP1 Vegetation Maintenance \$375,724 to the 2026 budget		
	d. Budget Adjustments/Amendments		
	i. FC4-SPAC13 Budget Amendment \$115,000	Action	11
	ii. FC5-EPA14 Inkster Design Budget Amendment - \$70,325	Action	13

A 501(c)(3) Organization – www.allianceofrougecommunities.com

46036 Michigan Ave., Suite 126, Canton, MI 48188 – Ph: 734-768-2180 – Email: info@allianceofrougecommunities.com

DRAFT AGENDA – FULL ARC MEETING

Date: June 1, 2026 **Time:** 1:00pm-2:30pm **Location:** Plymouth Cultural Center, Plymouth, MI

No.	Item	Task	PDF Page #
	e. Contract Revisions/Amendments		
	i. WCP1 Vegetation Maintenance – ECT Work Order 2026-ECT2 \$52,339	Action	22
	ii. WCP1 Vegetation Maintenance – Plantwise, LLC Agreement for \$323,385		23
	iii. SPAC13 FOTR Work Order 2026-2 - \$64,000	Action	40
	iv. SPAC13 ECT Work Order 2026-ECT4 - \$51,000		42
	v. EPA14 Inkster Design Revision 2 - ECT Work Order 2024-HABITAT ECT1 - \$70,325	Action	44
5	Standing Committee Report Charles Markus		
	a. Organization Committee Report (T. Gabriel, Chair)	Information	
	i. Annual Budget Preparation & Budget Amendment and Adjustments Procedure	Action	50
	b. PIE Committee Report (J. Garrison, Chair)	Information	
	c. Technical Committee Report (T. Sonoga, Chair)	Information	
	d. Nomination Committee; Officer Terms 2027-2028 (B. Belair)	Information	
6	Report from Cooperating Partners	Information	
7	Report from Counties	Information	
8	Report from EGLE	Information	
9	Opportunity for Public Comment	Information	
10	Other Business	Information	
11	Summary of Full ARC Actions (Newsome)	Information	
12	Adjourn	Action	

ARC GRANTS PROJECTS STATUS – May 2026

EPA GLRI - LTU Wetland Habitat Implementation

- Grant Completed December 31, 2025.
- Final report submitted in January 2026.

EPA GLRI - Inkster Design

- Design of kayak launch system, public/river access, paths, and bridge are 100% completed.
- Section 106 (Cultural Resources) investigation resulted in the finding that the north bridge may be considered a historical structure. SHIPO requiring consultation process to occur which may include Historic American Engineering Record (HAER).
- Grant will be competed once cultural MOU is in place for potential future work.

EPA GLRI - Inkster Habitat Restoration Implementation

- Anglin Civil selected as contractor. The contract has been approved by ARC are being processed with WC.
- QAPP approved by EPA.
- Currently construction mobilization to occur mid/late April 2026. Heavy construction through end of year and vegetation installation spring 2027.

EPA GLRI - Merriman Hollow Restoration Implementation

- DMC Group selected as contractor. The contract has been approved by ARC are being processed with WC.
- Public meeting on project held at Nankin Mills May 28th at 6pm
- Currently construction mobilization is anticipated to occur at the beginning of June 2026. Construction through end of year.

EPA GLRI - Perrin Park Restoration Design

- Additional cultural field investigations requested by SHIPO.
- Designs are currently estimated to be completed in fall 2026.
- WC will be designing amenities along to work in conjunction with habitat concurrently at WC cost.

EPA GLRI - Patton Park Restoration Design

- QAPP approved by EPA.
- Field investigation activities will begin late spring.
- Design estimated to be completed fall 2026
- EGLE Permit application estimated September 2026

EPA GLRI - Willcox/Phoenix Implementation

Wilcox Lake Restoration

- Replacement in-lake aquatic plants will be installed this season
- Additional woody invasive removals
- Vegetation maintenance 2026 growing season

Phoenix Lake Restoration

- Replacement in-lake aquatic plants will be installed this season
- Additional woody invasive removals
- Vegetation maintenance 2026 growing season

Erb Family Foundation

This grant from ERB is to help identify where sanitary sewage is entering the Rouge River (Rouge Valley Sewage Disposal System Area) and provide training to municipal staff on how to comply with their stormwater (MS4) permit.

- One thousand sixty-one (1,061) outfalls were dry weather screened within the Rouge River watershed tributary to the Rouge Valley Sewage Disposal System (RVSDS) service area. Of these outfalls, 1,021 (96.23%) were identified as Category D, meaning they either had no flow or had E.coli levels below 1,000 MPN/100ml and did not show signs of illicit discharges.
- Forty (40) of the outfalls had suspicious discharges (*E.coli* >1,000 MPN/100ml). Seven (7) of the 40 are suspected to involve a human sewage source(s) with human biomarker HF183 >1,000. Follow up screening will be performed on the balance (33) but it is anticipated that most are likely to involve urban animal waste.
- Development of MS4 permit training materials is complete and training sessions were held virtually on May 20th and in person on May 21st.
- The final report is being developed and will be submitted for Erb review by June 30, 2026.

SEMOG Planning Assistance Grant – Northville Township Legacy Park Blue Green Corridor Plan

- Stakeholders meeting was held in April.
- The Legacy Park Blue Green Corridor Plan is being finalized and will include project concept recommendations for stormwater management, natural system/habitat restoration in coordination with the recreational amenities planned within the Legacy Park area.
- The grant ends June 30, 2026.

EGLE NPS 205(j) Watershed Management Plan – FOTR Johnson Creek Land Conservation Project

- The first Advisory Committee meeting was held in February at the Northville Township Hall
- Project partner and stakeholder meetings are held monthly.
- The GIS model to support identifying priority parcels is nearly complete and the water quality tool will be developed to estimate the pollutant load reductions if the priority parcels are conserved.
- The Project will result in a technical update to the Rouge River Watershed Management Plan to identify priority sites for conservation within the Johnson Creek subwatershed.
- The grant ends December 31, 2027.

EGLE PAC Support Grant 2026-2027

- \$115,000 over 2 years beginning 2026 for RRAC facilitation, FOTR monitoring, and Public engagement and promoting RRAC projects
- ARC has signed EGLE contract waiting for final executed contract back from EGLE. It is back dated to January 1, 2026.
- FOTR is developing the QAPP and prepping benthic monitoring.

WCP Habitat Vegetation Maintenance

- WCP has agreed to and under the ARC/WC IAA is processing a PO for vegetation maintenance in 2026/2027 at the ARC WC GLRI habitat Restoration sites. This will include prescribed burns at some of the sites.

ARC GRANT APPLICATIONS

EPA GLRI - Wallaceville Restoration Implementation

- Implementation grant submission is delayed. Potentially project adjustment to North side of the river with more restoration completed. EPA is internally deciding on path forward.

EGLE NPS – Watershed Council Support Grant

- Submitted in December 2025 the project, *Building Capacity for Subwatershed Plan Development*, would provide \$40,000 (no match) to initiate the process and build the capacity within the Rouge River watershed to effectively and efficiently convert the 2012 Watershed Management Plan into subwatershed scale plans to meet the current NPS Program guidelines. This will allow projects within the Rouge River watershed to remain eligible for future Federal Nonpoint source section 319 grant funding. The application is still under review by EGLE.

MDNR Fisheries Habitat Grant Program

- Submitted in January 2026 by Friends of the Rouge the project, *Johnson Creek Subwatershed Culvert Inventory and Monitoring*, would provide over \$72,000 (\$25,000 to ARC; no match) in funding to survey the culverts in the Johnson Creek subwatershed. The project would also engage with the public, local communities and road and drain agencies to support the use of the culvert, fish, benthic, mussels and other water quality data into the maintenance and capital improvement planning process and project implementation. The application is still under review by MDNR.

EPA Environmental Education Grant Program

- Submitted in February 2026 by Wayne State University the project, *Rouge River Pathfinder: Data-Driven Environmental Education for Community Action*, would provide \$5,000 to ARC; no match to engage with WSU and other project partners to design and deploy an AI-enhanced environmental education program to enable community members to understand, interpret and act upon local watershed conditions. The application is still under review by EPA.

April 15, 2026

ARC Officers – via email

Doug Moore
Rebecca Runkel
Charles Markus

RE: ECT ARC Staff Changes
Executive Director Operational & Technical Support Services

Dear Doug/Rebecca/Charles:

Environmental Consulting & Technology, Inc. (ECT), due to the pending retirements of John O'Meara and Chris O'Meara, is providing the following update to key ARC Staff specifically assigned to positions within the ARC structure. ECT's staff going forward have been part of the core team for many years in a major supporting role or leading the efforts behind the scenes. The commitment shown by ECT staff assigned to the ARC has and will not change. They have decades of applicable experience that they bring to each assignment, but more importantly, they have not lost their enthusiasm for the ARC's regional-leading efforts. Therefore, effective June 1, 2026, the following changes in ARC Staff will take place:

<u>Role</u>	<u>Current Staff</u>	<u>Staff as of June 1, 2026</u>
Executive Director	John O'Meara	Noel Mullett
ARC Financial Coordinator	Chris O'Meara	Tennille Newsome
ARC Administrative Coordinator	Chris O'Meara	Tennille Newsome
MS4 Public Information Coordinator	Chris O'Meara	Maria Kuenzer
MS4 Technical Coordinator	Noel Mullett	Emily Levine
Other Technical Services Coordinator	Alice Bailey	Alice Bailey

Feel free to contact us if you have any questions. As always, the ARC is our life's work, and we stand ready to serve.

Sincerely,

Environmental Consulting & Technology, Inc.



Alice Bailey, PE
Regional Director - Michigan
C: 734-730-8832/ abailey@ectinc.com



Noel Mullett
Senior Scientist
C: 248.207.4890 | nmullett@ectinc.com

4:35 PM
05/19/26

Alliance of Rouge Communities
A/P Aging Summary
As of May 19, 2026

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00

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05/19/26

Alliance of Rouge Communities
A/R Aging Summary
As of May 19, 2026

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Beverly Hills	0.00	4,158.00	0.00	0.00	0.00	4,158.00
Bingham Farms	0.00	929.00	0.00	0.00	0.00	929.00
Birmingham	0.00	4,688.00	0.00	0.00	0.00	4,688.00
Bloomfield Hills	0.00	3,771.00	0.00	0.00	0.00	3,771.00
Commerce Township	0.00	0.00	0.00	0.00	808.00	808.00
Dearborn Heights	0.00	13,395.00	0.00	0.00	0.00	13,395.00
Erb Family Foundation	0.00	0.00	0.00	0.00	0.00	0.00
Farmington	0.00	3,961.00	0.00	0.00	0.00	3,961.00
Farmington Hills	0.00	36,708.00	0.00	0.00	0.00	36,708.00
Franklin	0.00	2,153.00	0.00	0.00	0.00	2,153.00
Garden City	0.00	9,133.00	0.00	0.00	0.00	9,133.00
Henry Ford Community College	0.00	1,107.00	0.00	0.00	0.00	1,107.00
Inkster	0.00	0.00	0.00	0.00	8,269.00	8,269.00
Lathrup Village	0.00	1,724.00	0.00	0.00	0.00	1,724.00
Livonia	0.00	0.00	0.00	0.00	40,660.00	40,660.00
Northville	0.00	2,445.00	0.00	0.00	0.00	2,445.00
Novi	0.00	25,667.00	0.00	0.00	0.00	25,667.00
Oak Park	0.00	218.00	0.00	0.00	0.00	218.00
Orchard Lake	0.00	165.00	0.00	0.00	0.00	165.00
Plymouth	0.00	3,242.00	0.00	0.00	0.00	3,242.00
Rochester Hills	0.00	0.00	0.00	0.00	2,818.00	2,818.00
Romulus	0.00	3,098.00	0.00	0.00	0.00	3,098.00
Schoolcraft College	0.00	1,107.00	0.00	0.00	0.00	1,107.00
Southfield	0.00	26,595.00	0.00	0.00	0.00	26,595.00
Troy	0.00	6,557.00	0.00	0.00	0.00	6,557.00
University of Michigan-Dearborn	0.00	1,107.00	0.00	0.00	0.00	1,107.00
Wayne	0.00	7,100.00	0.00	0.00	0.00	7,100.00
Wayne County Parks	0.00	0.00	0.00	0.00	0.08	0.08
West Bloomfield Township	0.00	0.00	0.00	0.00	18,674.00	18,674.00
Westland	0.00	28,758.00	0.00	0.00	0.00	28,758.00
Wixom	0.00	832.00	0.00	0.00	0.00	832.00
TOTAL	0.00	188,618.00	0.00	0.00	71,229.08	259,847.08

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05/19/26

Accrual Basis

Alliance of Rouge Communities Profit & Loss Budget vs. Actual January through December 2026

	Jan - Dec 26	Budget
Ordinary Income/Expense		
Income		
47200 · Program Income		
4793 · WC Parks Amenities - Col/Ven	0.00	30,500.00
4795 · WC Parks Amenities - Riverview	0.00	186,113.00
4797 · WC Parks Amenities - Wilcox	0.00	277,277.00
4799 · ARC Member Dues 2026	390,302.00	390,303.00
60687 · FOTR1-Johnson Ck WMP	1,063.75	1,320.00
60688 · SEMCOG1-Northville Twp Legacy	6,605.00	25,000.00
Total 47200 · Program Income	397,970.75	910,513.00
4797.1 · WCP2 Perrin Park Amenity	0.00	89,870.00
48000 · Grants		
60674 · EPA10-Wil/Pho Implementation		
60674.1 · EPA10A - Wilcox Implementation	4,253.75	425,000.00
60674.2 · EPA10B - Phoenix Implementation	3,476.25	360,000.00
Total 60674 · EPA10-Wil/Pho Implementation	7,730.00	785,000.00
60681 · EPA14-Inkster Park Design	87,658.54	175,325.00
60682 · EPA15-Inkster Wet/Fish Hab Impl	85,715.56	100,000.00
60683 · EPA16-Perrin Park Design	20,111.25	303,250.00
60685 · EPA17-Patton Park Design	22,574.62	90,000.00
60686 · EPA18-Merriman Implementation	46,292.29	55,000.00
Total 48000 · Grants	270,082.26	1,508,575.00
60690 · WCP1-Maintenance & Inspection	0.00	180,368.00
60691 · SPAC13-RRAC Support	0.00	67,000.00
Total Income	668,053.01	2,756,326.00
Expense		
60400 · ARC Awards and Grants		
60410 · Executive Director Services		
60410.2 · 101 Program Support	26,681.25	61,595.00
60410.3 · 102 MGT Admin & Financial	26,747.50	69,455.00
60410.4 · 103 Funding - grants	92.50	10,000.00
Total 60410 · Executive Director Services	53,521.25	141,050.00
60420 · Public Involv. & Education Com.		
60420.1 · PIE1-Col PEP/PPP Annual act.	23,738.53	59,840.00
60420.2 · PIE2-Col PEP/PPP 5yr activities	7,017.20	11,690.00
Total 60420 · Public Involv. & Education Com.	30,755.73	71,530.00
60430 · Technical Committee		
60432.1 · TC1-Tech Annual	41,636.25	100,700.00
60432.2 · TC2-Tech Permit Cycle	777.50	58,800.00
60432.3 · TC3-Collaborative TMDL permit	0.00	52,000.00
60432.5 · TC4 - ERB2 IDEP and Training	5,040.00	30,000.00
Total 60430 · Technical Committee	47,453.75	241,500.00
Total 60400 · ARC Awards and Grants	131,730.73	454,080.00
606665 · WC Parks Amenities - Colonial	0.00	4,500.00
606666 · WC Parks Amenities - Venoy	0.00	26,000.00
606668 · EPA10-Wilcox/Phoenix Implement		
60666.5 · EPA10A - Wilcox Implementation	4,253.75	425,000.00
60666.6 · EPA10B - Phoenix Implementation	3,476.25	360,000.00
Total 606668 · EPA10-Wilcox/Phoenix Implement	7,730.00	785,000.00

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05/19/26

Accrual Basis

Alliance of Rouge Communities
Profit & Loss Budget vs. Actual
January through December 2026

	Jan - Dec 26	Budget
606672 · WC Parks Amenities-Riverview	0.00	186,113.00
606673 · WC Parks Amenities-Wilcox	0.00	277,277.00
606674 · EPA14-Inkster Park Design	87,658.54	175,325.00
606675 · EPA15-Inkster Wet/Fish Hab Impl	85,715.56	100,000.00
606676 · EPA16-Perrin Park Design	20,111.25	303,250.00
606678 · EPA17-Patton Park Design	22,574.62	90,000.00
606679 · EPA18-Merriman Implementation	46,292.29	55,000.00
606680 · FOTR1-Johnson Ck WMP	1,063.75	1,320.00
606681 · SEMCOG1-Northville Twp Legacy	6,605.00	25,000.00
606682 · WCP2-Perrin Park Amenity	0.00	89,870.00
606683 · WCP1 Maintenance & Inspection	0.00	180,368.00
606684 · SPAC13 RRAC Support	0.00	67,000.00
60900 · Business Expenses	2,282.02	
62100 · Contract Services		
62110 · FC1-Accounting Fees	12,462.50	22,000.00
62140 · FC1-Legal Fees	0.00	1,000.00
65120 · FC2-Insurance - D&O	1,172.00	1,200.00
65121 · Mailbox and web hosting fee	1,076.98	2,000.00
Total 62100 · Contract Services	14,711.48	26,200.00
Total Expense	426,475.24	2,846,303.00
Net Ordinary Income	241,577.77	-89,977.00
Net Income	241,577.77	-89,977.00

**Alliance of Rouge Communities
DRAFT 2026 Budget**

ORIGINALLY APPROVED: 12/3/2025
AMENDMENTS: 2/24/2026, 3/27/26

2026 Anticipated Dues from Communities	\$390,303	TOTAL 2026 ARC FUNDING	\$557,949
		TOTAL 2026 OUTSIDE FUNDING	\$2,256,508
Rollover funds from 2025 including rollover Erb funds from 2025 (actual)	\$167,646	TOTAL 2026 FUNDING	\$2,814,457
Total ARC Funds Available	\$557,949	TOTAL 2026 ACTIVITY COST (Committee & Grants)	\$3,000,305
2026 ARC Activities Budgeted	\$491,895	TOTAL 2026 ESTIMATED BALANCE (ALL SOURCES)	-\$185,848
2026 estimated balance (estimated 2027 rollover)	\$66,054		

Proposed ARC Budget Items		Activity Cost	ARC Dues	Funding Source				Other Source/Match	"Provider" Using Budget (1)
Organization Committee									
OC1	Executive Director Operational Services								
	101-Program	\$ 61,595	\$ 61,595						ED
	102-Management	\$ 69,455	\$ 69,455						ED
	103-Fundraising	\$ 10,000	\$ 10,000						ED
	ARC Operations - Direct Expenses	\$ 2,000	\$ 2,000						ARC
Organization Committee Total		\$ 143,050	\$ 143,050						
Finance Committee									
FC1	Accounting/Legal Services	\$ 23,000	\$ 23,000						Outside vendor
FC2	ARC Insurance	\$ 1,200	\$ 1,200						Outside vendor
Finance Committee Total		\$ 24,200	\$ 24,200						
ARC Operational Services Total		\$ 167,250	\$ 167,250						
Public Education and Involvement Committee									
PIE1	Collaborative PEP/PPP Annual permit activities	\$ 35,840	\$ 35,840						ED
	FOTR Watershed Monitoring/Volunteer Work Days	\$ 10,000	\$ 10,000						
	Printing & One Water Campaign	\$ 14,000	\$ 14,000						ARC/SEMCOG
PIE2	Collaborative PEP/PPP -5yr Permit Cycle activities	\$ 11,040	\$ 11,040						ED
	Permit Cycle Support	\$ 650	\$ 650						ARC
PIE3	Media Support	\$ -	\$ -						ED
PIE Committee Total		\$ 71,530	\$ 71,530				\$ -		
Technical Committee									
TC1	Collaborative IDEP/TMDL annual permit activities	\$ 81,000	\$ 81,000						ED
	ED Professional Services	\$ 19,700	\$ 19,700						
	EGLE Permit Assistance								
TC2	IDEP Permit Cycle Activities								ED
	IDEP Dry Weather Screening	\$ 58,800	\$ 58,800						
TC3	Permit Cycle TMDL Activities								
	TMDL Wet Weather Screening	\$ 40,000	\$ 40,000						
	TSS Instream (22 sites) or biota Data Analysis	\$ 12,000	\$ 12,000						
TC4	Erb Monitoring & Municipal Training	\$ 41,495	\$ -					\$41,495	ED
Technical Committee Total		\$ 252,995	\$ 211,500	\$ -	\$ -	\$ -	\$ -	\$ 41,495	
Total Amount Requested by All Committees		\$ 491,775	\$ 450,280	\$ -	\$ -	\$ -	\$ -	\$ 41,495	Erb
Grants (2)		Activity Cost	ARC Match Dues	SPAC or State	USFS	EPA	Wayne County	Other Source/Match	Outside Funding
EPA10	Rouge River AOC Habitat Restoration – Wilcox/Phoenix Habitat Implementation thru 12/31/26 (total award \$5,008,595)	\$785,000	\$0			\$785,000			
EPA14	Rouge River AOC - Inkster Park Design thru 12/31/26 (total award \$867,973)	\$175,325				\$105,000			
EPA15	Rouge River AOC - Inkster Implementation thru 12/31/27 (total award \$3,500,000)	\$100,000	\$0			\$100,000			
EPA16	Rouge River AOC - Perrin Design thru 6/30/26 (total award \$453,250)	\$303,250	\$0			\$236,673			
EPA17	Rouge River AOC - Patton Restoration Design thru 12/31/26 (total award \$300,000)	\$274,377	\$0			\$274,377			
EPA18	Rouge River AOC - Merriman Implementation thru 12/31/28 (total award \$1,202,670)	\$55,000				\$55,000			
SPAC13	Rouge River AOC PAC Support thru 7/31/27 (total award \$115,000)	\$115,000							
606673	WC Parks Amenities-Wilcox - PO# 22470570	\$277,277	\$0				\$277,277		
606672	WC Parks Amenities-Riverview - PO# 22470570	\$186,113	\$0				\$186,113		
606665	WC Parks Amenities-Colonial - PO# 22381604	\$4,500	\$0				\$4,500		
606666	WC Parks Amenities-Venoy - PO#22381604	\$26,000	\$0				\$26,000		
WCP1	Rouge River Habitat Restoration Maintenance and Inspection 26/27 thru 10/15/27 - PO# pending	\$180,368	\$0				\$180,368		
FOTR1	EGLE Planning Grant - Johnson Creek Land Conservation thru 12/31/27 (total award \$5,000 plus \$500 ARC dues)	\$1,320	\$120					\$1,200	FOTR grant funds
SEMCOG1	SEMCOG Planning Grant - Northville Twp. Legacy Park Blue Green Corridor Master Plan thru 2026 (total award \$40,000)	\$25,000	\$0					\$25,000	SEMCOG/Northville Twp.
Total Other Grants:		\$2,508,530	\$120	\$0	\$0	\$1,556,050	\$674,258	\$26,200	
TOTAL OUTSIDE FUNDING				\$0	\$0	\$1,556,050	\$674,258	\$26,200	\$2,256,508

TOTAL ARC DUES AVAILABLE	\$557,949
TOTAL ACTIVITIES BUDGETED	\$491,895
Available Unallocated ARC Budget (total income minus total ARC Dues budget)	\$ 66,054

Notes
(1) ED - Executive Director Services, WC - Wayne County, OC - Oakland County, SEMCOG.
(2) Dollar amounts may be adjusted throughout the year as they are estimates of what will be spent during the budget year.

Budget Amendments

DRAFT 3/27/2026	FC1 - EPA16 Perrin Design revision new total award of \$453,250 which added \$53,250 and extended the grant end date to 12/31/26
DRAFT 3/27/2026	FC2 - Amendment adding WCP1 - Rouge River Habitat Restoration Maintenance and Inspection amenities project, total amount is \$375,724 and project period is 4/1/26 through 10/15/27. This will add \$180,368 to the 2026 budget and an estimated \$195,356 to the 2027 budget.
Draft 5/28/26	FC4 - Amendment adding SPAC13 - PAC Support, total amount is \$115,000 and project period is 1/1/26 through 7/31/27. This will add \$67,000 to the 2026 budget and an estimated \$48,000 to the 2027 budget.
Draft 5/28/26	FC5 - UPON GRANT AWARD Amendment adding \$70,325 to the 2026 budget for EPA14 for a total award of \$867,973

Budget Adjustments

2/24/2026 adjustment	EPA14 was accidentally left off the budget. It has been on previous budget and was just an oversight. This effort is 100% paid for with grant funds.
2/24/2026 adjustment	EPA10 was updated to \$785,000 to show the exact amount left to spend in 2026.
2/24/2026 adjustment	TC4 budget adjusted to show actual amount ERB dollars left to spend in 2026
2/24/2026 adjustment	EPA16 was updated to \$183,423 to show the exact amount left to spend in 2026
2/24/2026 adjustment	EPA17 was adjusted to \$274,377 to show the exact amount left to spend in 2026



Working together, restoring the river

ALLIANCE OF ROUGE COMMUNITIES FINANCE COMMITTEE

2026 BUDGET AMENDMENT: Finance Committee Amendment FC4

REQUEST DATE: April 20, 2026

LINE ITEM: SPAC13 EGLE RRAC 2026-2026 Support Grant

COMMITTEE MAKING REQUEST: Finance Committee

BACKGROUND: The ARC has been given a grant from EGLE (Rouge River AOC PAC Support 2026-2027) to support the RRAC. A maximum of the total grant amount is funded with federal funding. The Catalog of Federal Domestic Assistance (CFDA) title is Great Lakes Program and the CFDA number is 66.469. The federal grant number is GL01E02481. This grant will continue general business activities of RRAC, web site updates, social media support, conduct macroinvertebrate sampling, and sampling for fish and coordinate and host Public Engagement meetings.

The total compensation for this scope of services is \$115,000. The ARC will be reimbursed by EGLE for 100% of this cost with no match requirement.

DESCRIPTION OF ANTICIPATED ACTIVITIES: ARC Staff and Friends of the Rouge (FOTR) will provide the following activities.

Task 1 - RRAC Facilitation

RRAC meeting summaries and agendas, up to date & additional information on website

ARC staff will facilitate and support the activities of the RRAC. This will include the planning and facilitation of regular RRAC meetings (6 total over grant period), preparation and distribution of meeting agendas and summaries, prepare and submit reporting (progress and financial status), communicate as needed with EGLE and EPA, respond to member and general public requests for information and other activities needed for the RRAC to fulfil its mission as public advisory group. ARC staff will continue maintaining the RRAC and habitat web pages. This will also include adding additional content to the website based on the habitat work being done within the AOC and adding meeting information.

Task 2 – Monitoring

QAPP for benthic macroinvertebrate and fish monitoring, benthic macroinvertebrate intermediate summaries and final report, fish monitoring intermediate summaries and final report

Develop and submit QAPP - FOTR will develop a QAPP for benthic macroinvertebrate monitoring and fish surveys based on the previously approved QAPPs for both. It will be submitted for approval and revised to meet reviewer specifications prior to any survey work

Fish Monitoring - FOTR will conduct fish sampling using seine nets at 20 sites in the spring/summer 2026, 2027. Analysis of the fish community and how it relates to restoring the fish BUIs.

Benthic Macroinvertebrate Monitoring -FOTR will utilize trained volunteers and staff to collect benthic macroinvertebrate data at a minimum of 25 stream sites in the Spring and Fall of 2026, and Spring 2026 following the QAPP for sampling.

Reporting - FOTR will compile all benthic macroinvertebrate and fish data and provide a report to RRAC, the ARC, EGLE, volunteers and on the FOTR website each event and a final summary.

Task 3 – Public Meeting Engagement

Public engagement summaries

ARC/FOTR staff will regularly support and participate in RRAC engagement and educational activities such as helping to promote and make the RRAC activities and projects more visible. ARC/FOTR will support promotion of RRAC projects and activities by amplifying established organizational networks and media relationships when appropriate. ARC/FOTR Staff will coordinate, schedule 3 public engagement meetings and/or tours. These meetings will present what is happening in the Rouge AOC to move towards delisting seek input on what types of activities/ideas actions may want to be considered that builds on the ongoing AOC efforts. The three meetings will be held approximately in March 2026, September 2026, and March 2027

RATIONALE: The 2026 budget must be adjusted to reflect this additional funding.

BUDGET: This amendment adds the SPAC 13 - EGLE RRAC 2026-2027 Support Grant Project (total award is \$115,000) budget line to the 2026 ARC Budget with funding of \$67,000 anticipated for 2026 and the remaining amount of \$48,000 in the following budget years 2027. No match is required.

PERSON/AGENCY RESPONSIBLE FOR IMPLEMENTATION: Work will be completed by the ARC Staff and Friends of the Rouge (FOTR).



ALLIANCE OF ROUGE COMMUNITIES FINANCE COMMITTEE

2026 BUDGET AMENDMENT: Finance Committee Amendment FC5

REQUEST DATE: March 23, 2026

LINE ITEM: EPA14 Rouge River AOC Habitat Restoration– Inkster Design

COMMITTEE MAKING REQUEST: Finance Committee

BACKGROUND: The EPA awarded a GLRI grant in the amount of \$797,648 to the ARC in 2024 for the Rouge River AOC Habitat Restoration – Inkster Design. The project period was from August 1, 2024 – February 28, 2025. A subsequent extension extended to December 31, 2026. The Catalog of Federal Domestic Assistance (CFDA) title is Great Lakes Program and the CFDA number is 66.469. In April of 2026 EPA increased the award by \$70,325. The total new grant award is \$867,973 with an end date of December 31, 2026.

With GLRI EPA funding, the Alliance of Rouge Communities (ARC) has been working on Area of Concern (AOC) habitat restoration projects in the City of Inkster. With this investment in habitat restoration comes a golden opportunity to continue to invest in these communities. This EPA grant aims to use the park areas to connect key neighborhoods with the habitat being restored there. The activities initiated under this design grant when constructed (under other funding) include in some form boardwalks/trails, pedestrian bridge, kayak launch/portage/access, and fishing/river access. These features will prove a tremendous community asset providing a host of benefits from environmental sustainability, promotion of healthier communities, and increased recreational opportunities.

The additional funding provided by EPA is due to additional Section 106 work that has been requested by MI SHIPO. MI SHIPO has indicated that a federal consultation process will be required. Therefore, the ARC plans on providing the Historic American Engineering Record (HAER) documentation and support for EPA's consultation. This supplemental funding will allow the ARC to complete the additional documentation and support EPA in its consultation process.

The total compensation for this scope of services is \$867,973. The ARC will be reimbursed by EPA for 100% of this cost with no match requirement.

DESCRIPTION OF ANTICIPATED ACTIVITIES: Description of activities are included in Attachment A

RATIONALE (including why needed): This grant project will provide the design basis for a host of benefits from environmental sustainability, promotion of healthier communities, and increased recreational opportunities, in one of the ARCs communities.

BUDGET (including how the amount requested was established): This amendment will add \$70,325 to the 2026 budget. The ARC will be reimbursed by 100% grant funds for this line item and will not require any additional funds from the ARC.

PERSON/AGENCY RESPONSIBLE FOR IMPLEMENTATION: Work will be completed by the ARC Staff working with Wayne County Parks.

Attachment A

ROUGE RIVER AOC HABITAT RESTORATION – INKSTER DESIGN

With GLRI EPA funding, the Alliance of Rouge Communities (ARC) has been working on Area of Concern (AOC) habitat restoration projects in the City of Inkster. With this investment in habitat restoration comes a golden opportunity to continue to invest in sustaining that work in these communities. This grant aims to use the park areas to connect key neighborhoods with the habitat being restored there to protect the investment being made by creating a connection to and a sense of ownership. That main goal of the grant, providing connectivity/site interaction with the habitat restoration and fostering a sense of ownership, will be accomplished by providing four elements under future implementation:

- demolition of a dilapidated historical existing bridge and installation of a new pedestrian bridge needed to cross the river to the neighborhoods north of the park.
- a direct connection for community users with the river through a river access/fishing location.
- a direct connection for community users with the river through a kayak launch system with a portage.
- approximately 3,200 linear feet of paths/boardwalk areas (some potentially elevated) to transverse the area and planned restored/created wetlands and habitat areas.

These features will prove a tremendous community asset providing a host of benefits from environmental sustainability, promotion of healthier communities, and increased recreational opportunities.

PROPOSED WORK

The following tasks represent the required project scope elements that will enable successful completion of the grant.

Task 1. QAPP/Reporting & Administration

This task includes the following elements associated with the overall grant and project:

- Quality Assurance Project Plan (QAPP) Development - In accordance with federal requirements, all environmental measurements undertaken in support of this project will be required to be conducted under a formal quality management protocol. A project specific QAPP will be prepared and submitted for review and approval prior to beginning any data collection activities. This plan will be based on the previous habitat restoration grant QAPP.
- Grant Management Activities - Grant management services and compliance with the grant terms and conditions will be provided.
- EAGL Reporting - The Environmental Accomplishments in the Great Lakes (EAGL) semi-annual reporting will be prepared and submitted.
- Health and Safety Hazard Assessment - A site specific safety hazard assessment will be developed for the project. Potential hazards will be identified, and steps will be outlined to reduce risk to employees and visitors to the site.
- Final Report - A comprehensive final report summarizing all the activities conducted and outcomes achieved will be completed in draft form and submitted for review. Comments received will be incorporated into a final version.

Deliverables: QAPP, Reporting

Task 2. Public Engagement & Coordination

The ARC and its members, WC Parks, City of Inkster, and Friends of the Rouge (FOTR) will continue engagement of the public in the areas in and surrounding the projects. These efforts will keep the public informed and updated on the work elements that were gathered during the master planning process and how their input is being integrated into the area. This effort will also allow the project team (ARC and its member Wayne County Parks and City of Inkster) to discuss with the public how these elements might be integrated with other community inputs. It will also allow for discussion and input from the public on what accessories might be added to the features and/or prioritization of the main feature elements based on available funding for implementation. To do this, the following will be completed:

- Coordination of public meetings – All collaboration partners will schedule events at a location and time convenient for the impacted community, advertising the event to the targeted area audience as well as through our various communication channels including websites, e-newsletter, and social channel distribution. Local associations, such as homeowner or neighborhood groups, whose members will be impacted by the project will be contacted through emails, newsletter inserts and presentations, if requested.
- Project profile narrative/graphic - A printed flier or online document containing a comprehensive, descriptive project narrative will be developed so that it can be easily shared and distributed to the general public and other interested parties.
- Social media posts – Posts on ARC and partners' social media platforms regarding meetings, project activities, and construction activities will be completed.
- Media support - Arrange for a minimum of two (2) local/regional television interviews about the project. This may be conducted during planning, implementation or a celebration/ opening such as a ribbon cutting event.
- Public Field Events - Project partner, Friends of the Rouge (FOTR) will coordinate paddle trips on the Rouge River and logjam workdays in communities to connect people to the river and natural areas, outdoor recreation opportunities, establishing a community engagement to grow a capacity for stewardship.

Deliverables: Project Public Flyer, Social Media Posts, 2 Public Meetings

Task 3. Preliminary Engineering and Field Investigation

In addition to the collection and review of available background data, the following data collection needs will be completed to inform and develop the design, allow for project permitting and provide baseline data for construction.

- Topographic and Bathymetric Survey – Ground elevation surveys specific to the grant locations will be updated and bathymetric surveys (water depth and river cross sections) will be conducted with transects through waterways and upland areas. Up to 20 river cross-sections will be collected for subsequent hydraulic analysis and design of the pedestrian bridge, river fishing/site access elements, kayak portage and associated bank stabilization measures. Bankfull field indicators and ordinary high water mark indicators will be collected during the stream survey to help inform design decisions and to meet permitting requirements. Surveys will also determine the existence and location of existing or abandoned structures or where any utilities exist in or adjacent to areas. As part of the survey, trees typically greater than (8" dbh) that have not been identified in these project

specific areas, will be identified and located. This survey data will be used to prepare hydraulic models, design plans and to estimate quantities and costs.

- Wetland Assessment/Riparian Vegetation Mapping - Professional wetland scientists and ecologists will update a field survey of the site. The update of the Inkster Habitat Design wetland survey will focus specifically on areas impacted by these connection activities. This update will determine the location and type of riparian vegetation communities and jurisdictional limits of regulated wetlands based on vegetation, soils, and hydrology data collection and analysis. This will also allow regulatory agencies to verify the wetland limits, as necessary.
- Geotechnical Investigation - Up to 25 soil borings will be performed along the shoreline with each extending to a depth of 5-25 feet below grade. This information will be used in the design of the foundations for the pedestrian bridge, river fishing/site access elements and the boardwalks. Soil samples will be visually classified. Moisture content tests, unit weight determinations and unconfined compressive strength tests will be performed on representative cohesive soil samples. Loss on Ignition Tests (LOI) will be performed on samples suspected to contain organic content. Sieve analysis will be performed on representative samples of existing granular material. Additionally, 75 hand augers soils samples will be taken along the proposed path layout. Samples will be visually identified to aid in the path subbase design. The required State of Michigan EGLE and Wayne County Permit for advancement of geotechnical boring in the floodplain will be prepared and obtained prior to field work commencing.
- Threatened & Endangered Species (T&E) - Since all federal agencies grant programs require at least a programmatic environmental assessment that must consider potential impacts to federally and state-listed T&E plant and animal species, T&E information will be collected. For projects such as this, with the potential for T&E impacts that require federal coordination, EGLE requires applicants to include a letter resulting from the USFWS Michigan Determination Key (DKey) tool for endangered species. Therefore, the project proposal will be entered into the USFWS Information and Planning and Consultation (IPaC) system online, and the Michigan DKey process will be completed to obtain the output letter. Only those T&E species that have the potential to be impacted by the proposed project or that would still be impacted after project "controls", based on physical site characteristics, will be targeted for field surveys. Specifically, there is a potential for Indiana bat and northern long-eared bats habitat to be present at this site. Using the tree survey as a starting point, the trees in the potential construction areas will be field assessed for suitable roost trees. This may include:
 - Live trees and/or snags greater than or equal to 3" DBH that have exfoliating bark, cracks/crevices, and/or cavities
 - Shagbark hickory (live and dead) >3" should be flagged in the tree survey data because of its characteristic exfoliating bark.
 - Dead trees >3" should be flagged in the tree survey data because they probably have exfoliating bark or a crack/crevice/cavity big enough for a bat.
- Section 106 Review - The National Historic Preservation Act of 1966 (NHPA) requires Federal agencies to take into account the effects of their undertakings on historic properties. The project will include a desktop review that will include a visit to the Michigan State Historic Preservation Office (SHPO) in Lansing to conduct research of the area to determine if there might be potential effects. A section 106 Project review form will need to be prepared for submission to the SHPO

following the desktop. During initial Section 106 analysis it was determined the current bridge is considered a historical bridge. *Based on response from MI SHPO (Letter dated February 27, 2026) “the State Historic Preservation Officer (SHPO) concurs with the determination of the USEPA that the proposed undertaking will have an adverse effect on Elm Circle Drive Bridge” Therefore, based on past experience it should be anticipate that a Historic American Engineering Record (HAER) documentation is required. Additionally, for this bridge the Section 106 process will not conclude until the Federal consultation process is complete, an MOA is developed, executed, and implemented, and, if applicable, the formal comments of the Advisory Council have been received, 36 CFR § 800.6. For more information on federal agencies’ responsibilities to resolve the adverse effect pursuant to 36 CFR § 800.6 for undertakings that will have an adverse effect on historic properties under 36 CFR § 800.6. HAER documentation for the bridge will be developed for submittal to MI SHIPO and for EPA’s use in its federal consultation. The ARC will provide, as needed, additional general support to EPA in its consultation process*

- John Daly Road/Culvert - Collect existing available information and field verify the size and length of the existing culvert and visually analyze the river conditions as it flows through it.
- Hydrologic information - The frequency, stage, and velocity of flows of the Lower Rouge River are important factors in the design for bridge crossings, river access, kayak launch/portage, etc

Deliverables: Base Map, Wetland Summary, T&E Assessment, *and HAER documentation*

Task 3. Design/Permitting

This task will include development of construction design plans drawings and details, technical specifications, construction cost estimating, and contract bid documents for those overall project activities that do not yet have designs developed.

- Hydrologic and Hydraulic Analysis - The frequency, stage, velocity, and shear stress of flows of the Lower Rouge River are important factors in the design for bridge crossings, river and fishing access, kayak launches, as well as the sizing of bank stabilization measures to be incorporated in these designs. Surveyed river cross-sections will be used to develop hydraulic models to simulate existing and proposed conditions. The model output will be evaluated to inform design decisions. Because the size of the drainage areas tributary to the proposed design points is greater than 2 square miles, the designs will need to comply with Part 31 floodplain regulations. As such, hydrologic data (peak design flow rates by return interval) will be obtained from EGLE and routed through the hydraulic models to evaluate potential floodplain and floodway impacts.
- Plans & Specifications - During the design phase of the project, plans will be advanced to 60% design drawings with an estimated construction cost. At this point a public meeting will be conducted (under Task 2) to review with the public the design and get feedback. With additional engineering, planning, design refinement/modifications, stakeholder collaboration, and Project Partner review and feedback, the design drawings produced will be advanced to 75% design and the construction cost estimate updated for review. The design will consider the technical needs as follows:
 - Access mitigation
 - Subgrades for the path construction
 - Wetlands crossings

- Bridge foundations and carrying capacity
- Floodway flow avoidance/mitigation

Different levels of incorporation of an element and associated cost will be devised to allow for site integration vs construction cost to be reviewed and discussed with GLNPO before final design documents are completed. For example, this would include but not be limited to different layouts of flat walking trails/ground level boardwalk/elevated boardwalk, public access size/materials/access, and fishing access incorporation into public access or separate. These would be developed based on the topography/habitat restoration designs/type of materials available etc.

Final plans will be developed following the last review with the partners and GLNPO. At this time the technical specifications based on the design plans will be developed.

- EGLE Permit Application - packages will be completed, including all necessary attachments. Quantities of cuts and fills in wetlands, streams, and floodplains will be calculated from the design drawings and tabulated. A Pre- application meeting will be scheduled with EGLE to discuss the site and the potential project work. Periodic communication with District permitting staff will allow dialogue on design before the Joint Permit Application is submitted.
- Wayne County Construction Permits – Wayne County construction permit application for each of the sites will be developed and submitted.

Deliverables: EGLE Permit Application Packages, Plans & Technical Specifications, and cost estimates

OUTPUTS

- Quality Assurance Project Plan (QAPP) and
- Project Public Information Flyer
- 2 Public Meetings with estimated 30 people per meeting
- 200 public information items handed out
- 20 Social Media Posts
- Wetland Summary
- T&E Summary
- Design Plans and Technical Specifications for the feature elements
- Final estimated construction cost
- State of Michigan EGLE Permit Package
- Wayne County Construction Permit Package
- *Historic American Engineering Record (HAER) documentation*

When this design grant is completed under future implementation funding it will provide for the following elements at Inkster Park:

- A new pedestrian bridge
- river public access

- public fishing access
- kayak launch (access, launch, portage, etc)
- path system (at grade/boardwalk/elevated boardwalk combination)

MILESTONE SCHEDULE

Task 1. QAPP/Reporting & Administration

- QAPP November – June 2025
- Reporting October/April 2025-2026
- Final Report December 2026

Task 2. Public Engagement & Coordination

- Coordination of public meetings November 2024 – November 2025
- Project profile narrative/graphic June 2025 (updated October 2025)
- Social media posts June – October 2025
- Media support June – November 2025
- Public Field Events June- September 2025

Task 2. Preliminary Engineering and Field Investigation

- Topographic Survey January 2025
- Wetland Assessment Update June - July 2025
- Geotechnical Investigation November 2024 / July 2025
(including permits)
- T&E Species Update June - July 2025
- Hydraulic Investigation July 2025
- Section 106 July – November 2026

Task 3. Design/Permitting

- Hydrologic and Hydraulic Analysis June – September 2025
- Plans & Specifications (non-bridge) December 2024 – November 2025
- Plans & Specifications (bridge) September 2025 – March 2026
- EGLE Permitting September 2025 – February 2026
- EGLE Permitting – Bridge January – June 2026
- Wayne County Construct Permitting September – April 2026

BUDGET

Budget Summary		
SF424 Categories	Original Cost	Revised Cost
	Cost	Cost
Total Personnel Cost	\$-	\$-
Total Fringe	\$-	\$-
Total Overhead	\$-	\$-
Travel (Federal rate)	\$-	\$-
Supplies	\$-	\$-
Equipment	\$-	\$-
Contractual Costs	\$797,648	\$867,973
Construction Contractor		
Friends of the Rouge	\$50,000	\$50,000
Wayne County Parks	\$74,648	\$0
Engineering: Grant Administration/Community		
/Field/Design/Cultural Resources	\$673,000	\$817,973
Other		
TOTAL GRANT	\$797,648	\$867,973

ROUGE RIVER AOC INKSTER PARK AMENITY DESIGN FRIENDS OF THE ROUGE				Task 2: Public Engagement & Coordination		Totals	
	Rates	Hrs	Cost	Hrs	Cost	Hrs	Cost
Executive Staff	\$111		\$0	75	\$8,325	75	\$8,325
Director Staff	\$92		\$0	45	\$4,140	45	\$4,140
Senior Staff	\$86		\$0	200	\$17,200	200	\$17,200
Mid-Level Staff	\$62		\$0	0	\$0	0	\$0
Entry-Level Staff	\$48		\$0	160	\$7,680	160	\$7,680
Internship/AmeriCorps VISTA	\$22		\$0		\$0	0	\$0
			\$0		\$0	0	\$0
			\$0		\$0	0	\$0
Labor Totals		0	\$0	480	\$37,345	480	\$37,345
Expenses							
Vehicle and mileage					\$655		\$655
Graphics/printing					\$1,000		\$1,000
Local Inkster Task Force					\$10,000		\$10,000
Social media boosting/targeted paid campaigns					\$1,000		\$1,000
Expense Total			\$0		\$12,655		\$12,655
TOTAL COST			\$ -		\$ 50,000		\$ 50,000

Rouge River AOC - Inkster Park Amenity Engineering Services & Grant Service		Task 1: Grant Reporting/ Administration/ QAPP		Task 2: Public Engagement & Coordination		Task 3: Preliminary Engineering and Field Investigation		Task 4: Design and Permitting		Totals	
	Rates	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost
Principal Staff	\$250	45	\$11,250	105	\$26,250	80	\$20,000	160	\$40,000	390	\$97,500
Sr. Level Staff	\$190		\$0	60	\$11,400	160	\$30,400	540	\$102,600	760	\$144,400
Mid-Level Staff	\$155	125	\$19,375		\$0	240	\$37,200	440	\$68,200	805	\$124,775
Jr-Level Staff	\$115	60	\$6,900	90	\$10,350	300	\$34,500	700	\$80,500	1150	\$132,250
Project Coordinator	\$90	80	\$7,200	22	\$1,980	80	\$7,200	160	\$14,400	342	\$30,780
Technician	\$85		\$0		\$0	120	\$10,200	40	\$3,400	160	\$13,600
Labor Totals		310	\$44,725	277	\$49,980	980	\$139,500	2040	\$309,100	3607	\$543,305
Expenses											
Vehicle and mileage					\$470		\$675		\$2,500		\$3,645
Graphics Reproduction					\$850						\$850
Geotechnical/Structural							\$78,000		\$70,598		\$148,598
GPS/field equipment							\$3,500				\$3,500
Topo/Bathymetry							\$25,000				\$25,000
Kayak Launch System/Access - LA							\$12,375		\$80,300		\$92,675
Permits									\$400		\$400
Expense Total			\$0		\$1,320		\$119,550		\$153,798		\$274,668
TOTAL COST			\$ 44,725		\$ 51,300		\$ 259,050		\$ 462,898		\$ 817,973

WORK ORDER No. 2026-ECT2
WCP1 - Rouge River Habitat Restoration Maintenance and Inspection 26/27

This Work Order, when approved and signed, supplements the Executive Director Operational & Technical Support Services Master Services Agreement effective January 1, 2024 between Environmental Consulting & Technology, Inc., and its Affiliates* (Consultant) and the Alliance of Rouge Communities (ARC). Except as modified herein, all requirements of this basic Agreement remain in force.

ARC has been given a PO for the Rouge River Habitat Restoration and Inspection 26/27 from Wayne County.

PARAGRAPH I--SCOPE OF SERVICES

ECT as ARC staff will be responsible for providing monitoring inspection and coordination of maintenance activities at the recently constructed habitat restoration sites. This work will be conducted at Wayne County Parks sites: Bell Creek, Lola Valley Park, Sherwood Park, Colonial County Park, Venoy-Dorsey County Park, Henry Ford Fishway, and Nankin Mills Park during the 2026 and 2027 seasons, and at Riverview Park during just the 2027 season. The work will include the following main activities:

- Invasives Management – Coordination of the contractor’s site management during the growing season consisting of treatment of invasive species through and chemical methods. 2026/2027: Bell Creek Park, Sherwood Park, Lola Valley Park, Venoy-Dorsey Park, Colonial Park, Nankin Lake and Henry Ford Fishway and 2027 Riverview Park. ECT will also conduct monitoring each year to determine site conditions and effectiveness of maintenance activities.
- Prescribed Burning – Coordinate and assist burn contractor.
- Seeding - In areas that seeding or reseeding is deemed necessary ECT will coordinate with the contractor to complete, a total of 20 acres that will receive the Native Woodland Establishment Seed Mix that was used during construction.

PARAGRAPH II--COMPENSATION

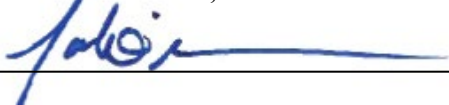
The maximum cost of this Cost Reimbursable not-to-exceed Work Order is \$52,339.

ARC - WAYNE COUNTY PARKS			
TOTAL MAINTENANCE AND INSPECTION COST			
	2026	2027	Total
PlantWise Contractor	\$154,880	\$168,505	\$323,385
ARC Staff	\$25,488	\$26,851	\$52,339
Total Cost	\$180,368	\$195,356	\$375,724

PARAGRAPH III--SCHEDULE

The services in this Work Order shall be completed no later than November 15, 2027

ENVIRONMENTAL CONSULTING & TECHNOLOGY, INC. and its AFFILIATES

By 
John O'Meara, P.E.

Its Executive Vice President

Date 5/19/2026

ALLIANCE OF ROUGE COMMUNITIES

By _____
Doug Moore

Title Chair

Date _____

AGREEMENT

THIS AGREEMENT ("Agreement") is between the Alliance of Rouge Communities (the "ARC") and PlantWise. ("Contractor"), a Michigan Corporation. The ARC and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

1. WORK

1.01 Contractor shall complete all Work as described in providing vegetation maintenance at the recently constructed habitat restoration sites. This work will be conducted at Wayne County Parks sites: Bell Creek, Lola Valley Park, Sherwood Park, Colonial County Park, Venoy-Dorsey County Park, Henry Ford Fishway, and Nankin Mills Park during the 2026 and 2027 seasons, and at Riverview Park during just the 2027 season. Management of each site will include mechanical and chemical treatment of invasive species, with prescribed fire at limited sites and native seeding in areas of need.

Invasives Management - Management will include 3 visits during the growing season (likely June, July, and September) consisting of treatment of invasive species through mechanical (i.e. brush blading/mowing) and chemical (i.e. backpack/machine based foliar spray, cut stump treatment, or hand wicking/swiping) methods. 2026/2027: Bell Creek Park, Sherwood Park, Lola Valley Park, Venoy-Dorsey Park, Colonial Park, Nankin Lake and Henry Ford Fishway and 2027 Riverview Park.

Prescribed Burning – Conducting a prescribed burn will require the following: creating a burn plan (a detailed document describing emergency contacts, what ecological benefits will be derived from the burn, appropriate weather conditions in which the burn could take place, and the proposed crew makeup) and permit as necessary; discussing burn plan with the relevant fire department and obtaining the necessary burn permits from them; creating/enhancing burn breaks as needed;

notifying all necessary parties immediately prior to the burn; conducting the burn itself (Lola Valley Park/Bell Creek Park/Sherwood Park/Nankin Lake Park/Colonial Park/Riverview (Levan) Park/Venoy-Dorsey Park);

Seeding - In areas that seeding or reseeding is deemed necessary, a total of 20 acres (10 -2026/10-2027) will receive the Native Woodland Establishment Seed Mix that was used during construction.

Wayne County staff will be responsible for notifying neighbors and other members of the public ahead of time, if they determine this to be necessary

2. ENGINEER

2.01 The Project has been designed by Environmental Consulting & Technology, Inc. and its affiliate ECT Engineering, LLC ("Engineer"), who will assume all duties and responsibilities and have the rights and authority assigned to Engineer in connection with completion of the Work.

3. CONTRACT TIMES

3.01 The Contractor shall for the Vegetation Maintenance work and be completed by November 1, 2027.

3.02 The Contractor must inform the Engineer and the ARC as soon as the following types of conditions become known:

- A. Probable delays or adverse conditions which do or may materially prevent the meeting of the objectives of the Agreement. The Contractor must accompany this disclosure with a statement of any remedial action taken or contemplated by it;

- B. Favorable developments or events which enable meeting time schedules or goals sooner than anticipated.

3.03 The Contractor must regularly inform the Engineer and the ARC of its activities in connection with its duties and must keep the Engineer and the ARC informed of the status of any program.

3.04 This Agreement is effective upon Wayne County approval and the Alliance of Rouge Communities (ARC) Executive Committee approval, if necessary, and execution by all parties, including the Wayne County Chief Executive Officer and the ARC Chairperson, and will terminate on December 31, 2027.

4. CONTRACT PRICE

4.01 The ARC shall pay Contractor for performance of the Work in current funds at the lump sum or unit prices presented in PlantWise proposal dated March 18,2026.

4.02 The parties expressly agree that the Contract Price is a stipulated sum except with regard to the items in the Bid which are subject to unit prices.

4.03 The total contract amount is **\$323,385**. The ARC portion being \$-0-. The Wayne County Parks amenities portion being \$323,385 and being paid for by the Wayne County through the ARC.

5. PAYMENT PROCEDURES

5.01 Contractor shall submit Invoices for Review on a monthly basis during periods of work. Invoices should include the individual site cost, total current amount, and total cumulative amount for all work to date. Invoices will be processed by Engineer, agreed to Wayne County Park, and paid by the ARC thereafter.

5.02 The ARC shall make monthly progress payments on account of the Contract Price on the basis of Contractor's Invoices for THE HABITAT VEGETATION MAINTENANCE as recommended by Engineer. Monthly payments will be made in an amount equal to the invoiced amount approved by the ENGINEER.

5.03 Upon final completion and acceptance of the Work the ARC shall pay the remainder of the Contract Price as recommended by Engineer.

6. CONTRACTOR'S REPRESENTATIONS

In order to induce the ARC to enter into this Agreement, Contractor makes the following representations and warranties:

6.01 Contractor is authorized to do business under the laws of the State of Michigan and is duly qualified to perform the services as set forth in the Agreement. The execution of the Agreement is within the Contractor's authorized powers, and is not in contravention of federal, state, or local law.

6.02 The Contractor warrants that all employees of the Contractor assigned to the performance of the services are qualified and authorized to perform the services under the state and local laws and governing professional association rules where the employee is employed.

6.03 Each employee must devote the time and professional ability as is necessary to most effectively and efficiently perform the services according to professional standards.

6.04 Whenever an employee assigned to the Agreement must be replaced for any reason, the Contractor must supply an acceptable replacement as soon as possible and agrees not to substitute a lower classified employee to perform the services without obtaining prior ARC approval in writing.

6.05 Contractor has familiarized itself with the nature and extent of the Work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or finishing of the Work.

6.06 Contractor has studied carefully all reports and drawings of physical conditions provided to contractor.

6.07 Contractor has obtained and carefully studied (or assumed responsibility for obtaining and carefully studying) such examinations, investigations, explorations, tests, reports and studies (in addition to or to supplement those referred to in Paragraph 6.06 above) which pertain to the subsurface or physical conditions at or contiguous to the site or otherwise may affect the cost, progress, performance or furnishing of the Work as Contractor considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Times and in accordance with the other terms of the Contract Documents, including specifically the provisions of Paragraphs 4.02 and 4.03 of the General Conditions; and no additional examinations, investigations, explorations, tests, reports, studies, or similar information or data are or will be required by Contractor for such purposes.

6.08 Contractor has reviewed and checked all information and data shown or indicated with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports, studies or similar information or data with respect to said Underground Facilities are or will be required by Contractor in order to perform and furnish the Work at the Contract Price, within the Contract Times.

6.09 Contractor has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the Contract Documents.

6.10 Contractor has given Engineer written notice of all conflicts, errors or discrepancies that it has discovered in the Documents and the written resolution thereof by Engineer is acceptable to Contractor.

7. BANKRUPTCY OR INSOLVENCY

7.01 If the Contractor is adjudicated bankrupt or insolvent, or if a trustee is appointed over the Contractor or any of its property, whether it is a third party or Contractor as debtor-in-possession (referred to as "Contractor" in this Article unless the context clearly requires otherwise) the following rights, obligations and limitations control:

- A. Contractor or any trustee must not assign any or all of its rights, title or interest, in or to this Agreement, as this Agreement is for the delivery of professional services and related services, as to which the ARC is entitled to insist upon performance solely by the Contractor.
- B. Contractor or any trustee may only assume this Agreement if it provides adequate assurance of future performance. Adequate assurance of future performance means proof reasonably satisfactory to the ARC of:
 - (i) adequate financial capacity to employ or contract with sufficient personnel to perform the services assigned to the Contractor as provided in this Agreement, and to pay for all services contracted for by the Contractor;
 - (ii) adequate financial capacity to own, operate, lease or obtain sufficient facilities and supplies to perform the services assigned to the Contractor as provided for in this Agreement; and

- (iii) adequate financial and professional capacity to maintain the professional standard provided in this Agreement. The reasonable determination of the ARC as to the adequate professional capacity of the Contractor is determinative.
- C. Because of the unique nature of the services this Agreement requires the Contractor to provide, the Contractor agrees that any requests by the ARC that the trustee or it as debtor-in-possession assume or reject this Agreement in a shorter time than provided for in 11 U.S.C. §365 is reasonable so long as the trustee or Contractor receives no less than 5 business days notice.
- D. If this Agreement is terminated during bankruptcy proceedings or if the trustee or debtor-in-possession successfully and properly obtains a court order rejecting this Agreement, the Contractor as debtor-in-possession or its trustee must cooperate with the ARC in arranging for the orderly transfer of responsibilities to persons or entities as the ARC may designate. The rejection is not effective until the orderly transfer of responsibilities, consistent with sound professional practice, has been completed.

7.02 Although neither party has the right to terminate the Agreement merely because the other is adjudicated bankrupt or insolvent or a trustee or a debtor-in-possession is appointed over any parties' property, each party retains all of the other termination rights set forth elsewhere in this Agreement during the period of any proceedings under the Bankruptcy Code.

8. COMPLIANCE WITH LAWS

8.01 The Contractor must comply with and must require its employees to comply with all applicable laws and regulations. In connection with the performance of the Work, the Contractor must comply with all applicable federal laws, regulations, terms and conditions.

8.02 The Contractor must hold the ARC harmless with respect to any damages arising from any violations of this Article by it or its employees.

8.03 The Contractor shall comply with section 120-50 of the Wayne County Procurement Ordinance. As required by section 120-50, the Contractor shall not commence performance under this Contract or accept payment for services provided under this Contract until:

- A. If this is a contract that requires approval of the Wayne County Commission, this Contract is approved by the Wayne County Board of Commissioners and executed by the Chief Executive Officer; or
- B. If this is a contract that does not require approval of the Wayne County Commission, this Contract is executed by the Chief Executive Officer or a purchase order is issued.

The Contractor shall not rely on representations of any person who purports to authorize performance or payment contrary to section 120-50. If the Contractor provides performance or accepts payment prior to approval and execution as required by section 120-50, it does so at its own risk, and, to the extent provided by law, the Contractor shall indemnify, defend, and hold harmless the ARC against any and all expenses and liability of any kind the ARC may sustain, incur or be required to pay arising out of the Contractor's provision of Services or acceptance of payment in violation of section 120-50. In the event the Contractor provides Services in violation of section 120-50, the ARC may retain the funds that would have been owed to the Contractor as compensation for those Services but for the provision of those Services in violation of section 120-50. In the event the Contractor violates section 120-50, it shall be responsible for a municipal civil infraction punishable by a fine of up to \$500.00 and shall be liable for any and all expenses and liability of any kind, which the ARC or the County of Wayne may sustain, incur or be required to pay arising out of the Contractor's violation of section 120-50, and may be debarred from further contracts subject to the Wayne County Procurement Ordinance.

9. WAIVER OF ANY BREACH

9.01 No failure by a party to insist upon the strict performance of any term of this Agreement or to exercise any term after a breach, constitutes a waiver of any breach of term. No waiver of any breach affects or alters this Agreement, but every term of this Agreement remains effective with respect to any other then existing or subsequent breach.

10. SEVERABILITY OF PROVISIONS

10.01 If any provision of this Agreement or the application to any person or circumstance is, to any extent, judicially determined to be invalid or unenforceable, the remainder of the Agreement, or the application of the provision to persons or circumstances other than those as to which it is invalid or unenforceable, is not affected and is enforceable.

11. MERGER CLAUSE

11.01 This document, including the Appendices, contains the entire agreement between the parties and all prior negotiations and agreements are merged in this document. Neither party has made any representations except those expressly set forth. No rights or remedies are, or will be acquired by either party by implication or otherwise unless set forth.

12. NONEXCLUSIVE CONTRACT

12.01 The ARC may contract with other firms providing the same or similar services so long as the Contractor's obligations to the ARC contained in this Agreement will not be affected in any manner.

13. OWNERSHIP OF DOCUMENTS

13.01 All reports, prepared and furnished by the Contractor shall become the property of the ARC upon approval in writing by the ARC or upon the termination of the Contractor's services hereunder. The Contractor shall have no claim for further employment or additional compensation as a result of exercise by the ARC of its full rights of ownership of these documents and materials.

13.02 At the conclusion of the project, the Contractor will deliver to the ARC, for its ownership and continued use, copies of the work products developed under this Agreement and any subsequent modifications. Such products are not intended or represented to be suitable for use by the ARC or others outside the scope of this Agreement unless otherwise specified. Any such reuse, without written verification or adoption by the Contractor for the specific purpose intended will be at the ARC's risk.

13.03 The Contractor shall have the right to retain reproducible drawings and specifications. Any documents used in the preparation of the drawings and specifications to be furnished by Contractor to the ARC shall be and remain the property of the Contractor, who shall retain such data and upon request furnish copies of the same to the ARC for its requirements.

13.04 Any computer programs or modifications to a program for the specific benefit of the ARC shall become the property of the ARC. Any and all documentation pertaining to any portion or modification for the specific benefit of the ARC, shall be surrendered to and become the property of the ARC.

13.05 The ARC shall be provided with a copy of the source code and script for any programs provided which are critical to the operation of the system.

13.06 Any computer services or products requiring the use of pre-existing or proprietary computer programs or software of the Contractor, shall, upon request, be provided for the ARC's use in

effecting completion of the specific objectives of this Agreement and for use by the ARC in operating and maintaining related facilities during their useful life.

13.07 Notwithstanding any other provisions of this Agreement between the ARC and Contractor, all of Contractor's pre-existing or proprietary computer programs or software developed by Contractor outside of this Agreement shall remain exclusive property of the Contractor.

14. CONTRACT DOCUMENTS

The Contract Documents which comprise the entire Agreement between the ARC and Contractor are attached to this Agreement, made a part hereof and consist of the following:

14.01 This Agreement (pages **1 through 17**, inclusive).

14.02 Insurance Certificates

14.03 Contractor's Proposal dated March 18, 2026.

14.12 All applicable provisions of state and federal law and any modification, including all, Work Change Directives, and Field Changes, duly delivered after execution of this Agreement.

There are no Contract Documents other than those listed above in this Article 14.

15. THIRD PARTY BENEFICIARY

The ARC and Contractor expressly acknowledge and agree that the County is a third party beneficiary of this Agreement and the Contract Documents and is entitled to the rights and benefits given to the ARC under the Agreement and Contract Documents and that the County shall have the full right to file claims

and to sue upon and enforce this Agreement and the Contract Documents as if it were a party to the Agreement and Contract Documents. Any oversight, monitoring, inspections and/or evaluation of the activities of the ARC and/or Contractor by the County shall not diminish or relieve in any way the liability of the ARC and/or Contractor for any of its duties and responsibilities under this Agreement, nor shall the performance of such actions by the County subject it to any liability as a result thereof.

16. MISCELLANEOUS

16.01 The Contractor warrants that any products sold or processes used in the performance of this Agreement do not infringe upon or violate any patent, copyright, trademark, trade secret or any other proprietary rights of any third party. If a third party makes a claim against the ARC, the ARC must promptly notify the Contractor. To the fullest extent permitted by law, the Contractor must defend the claim in the name of the ARC, at the Contractor's expense. The Contractor must indemnify the ARC against any loss, cost, expense or liability arising out of the claim, whether or not the claim is successful to the fullest extent permitted by law.

16.02 Contractor shall pay promptly and before final payment, any and all claims or liens incurred in and about this Work, and execute a final receipt form.

16.03 The ARC and Contractor each binds himself, his partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

16.04 The Contractor covenants that it is not, and will not become, in arrears to the ARC upon any contract, debt, or any other obligation to the ARC, including real property and personal property taxes.

16.05 If any Affiliate of the Contractor takes any action which, if done by the Contractor, would constitute a breach of the Agreement, the action is deemed a breach by the Contractor. "Affiliate" is a "parent", subsidiary or other company controlling, controlled by or in common control with the Contractor.

16.06 Neither party is responsible for force majeure events. If there is a dispute between the parties with regard to what constitutes a force majeure event, the ARC's reasonable determination is controlling.

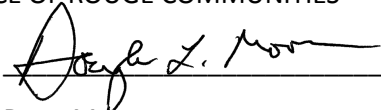
16.07 No failure by a party to insist upon the strict performance of any term of the Agreement or to exercise any term after a breach, constitutes a waiver of any breach of term. No waiver of any breach affects or alters the Agreement, but every term of the Agreement remains effective with respect to any other then existing or subsequent breach.

16.08 The ARC and Contractor, by their authorized officers and representatives have executed this Agreement. All portions of the Contract Documents have been signed or identified by the ARC and Contractor or by Engineer on their behalf.

[Signatures and acknowledgments appear on the following pages]

The Alliance of Rouge Communities and the Contractor, by their authorized officers and representatives have executed this Agreement.

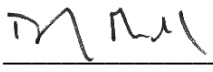
ALLIANCE OF ROUGE COMMUNITIES

By: 
Doug Moore

Its: CHAIRPERSON

Date: 4/27/26

CONTRACTOR

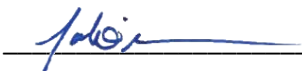
By: 
David Mindell

Its: Owner

Date: 4/27/26

THIS AGREEMENT AND THE CONTRACT DOCUMENTS ARE HEREBY ACKNOWLEDGED AND AGREED TO BY:

ENVIRONMENTAL CONSULTING & TECHNOLOGY, INC.

By: 

Its: Executive Vice President

Date: 4/27/2026

ACKNOWLEDGED BY:

COUNTY OF WAYNE, MICHIGAN

By:

Warren C. Evans

Its: COUNTY EXECUTIVE

Date:

March 18, 2026

John O'Meara
ECT, Inc.
2001 Commonwealth Blvd
Ste 300
Ann Arbor, MI 48105



Dear John:

Please accept this letter as a proposal to conduct continued restoration and maintenance work at the following Wayne County Parks sites: Bell Creek, Lola Valley Park, Sherwood Park, Colonial County Park, Venoy-Dorsey County Park, Henry Ford Fishway, and Nankin Mills Park during the 2026 and 2027 seasons, and Riverview Park during just the 2027 season. Management of each site will include mechanical and chemical treatment of invasive species, with options for prescribed fire and native seeding. Details and pricing for these management activities are detailed below:

- Invasives Management

- Management will include 3 visits during the growing season (likely June, July, and September) consisting of treatment of invasive species through mechanical (i.e. brush blading/mowing) and chemical (i.e. backpack/machine based foliar spray, cut stump treatment, or hand wicking/swiping) methods. Costs per-year for each park are given below:

Cost for Bell Creek Park: \$15,375
Cost for Sherwood Park: \$11,100
Cost for Lola Valley Park: \$18,000
Cost for Venoy-Dorsey County Park: \$5,400
Cost for Riverview Park (2027 only): \$17,100
Cost for Colonial County Park: \$17,250
Cost for Nankin Mills Park: \$13,530
Cost for Henry Ford Fishway: \$4,800

- Prescribed Burning

- Costs are outlined below for prescribed burns at each park, with timing specified where applicable. Parks are listed in priority order based on best ecological outcomes:

Lola Valley Park: \$4,250
Bell Creek Park: \$4,350
Colonial County Park (recommended for spring '27): \$4,450
Sherwood Park: \$3,675
Nankin Lake Park: \$2,700
Riverview Park (recommended for spring '27): \$3,950



Venoy-Dorsey County Park (recommended for spring '27): \$3,100
Henry Ford Fishway: No burn needed during this time period

Wayne County staff would be responsible for:

- notifying neighbors and other members of the public ahead of time, if they felt this to be necessary

PlantWise would be responsible for:

- creating a burn plan (a detailed document describing emergency contacts, what ecological benefits will be derived from the burn, appropriate weather conditions in which the burn could take place, and the proposed crew makeup)
 - discussing this burn plan with the relevant fire department and obtaining the necessary burn permits from them
 - creating/enhancing burn breaks as needed
 - notifying all necessary parties immediately prior to the burn
 - conducting the burn itself
 - providing \$1,000,000/\$2,000,000 of Comprehensive General Liability and Comprehensive Automobile Liability insurance and an additional \$2,000,000 umbrella policy
- Seeding
 - In the event that seeding or reseeding an area is deemed necessary, the following seed mixes, as specified by ECT, are recommended depending on the sunlight and moisture conditions at each seeding area. Costs for installation of each seed mix per sq. ft. are specified below. Seeding installation prices should be good through the duration of this two-year contract.

Native Woodland Establishment Seed Mix: \$.085 per sq. ft.

Native Meadow Seed Mix: \$.105 per sq. ft.

Native Wetland Seed Mix: \$.125 per sq. ft.

Feel free to contact me if you have any questions or concerns about any aspect of this proposal.
Thanks for continuing to involve us in the project.

Sincerely,



David Mindell

ARC -WAYNE COUNTY PARKS TOTAL MAINTENACE AND INSPECTION COST			
	2026	2027	Total
PlantWise Contractor	\$154,880	\$168,505	\$323,385
ARC Staff	\$25,488	\$26,851	\$52,339
Total Cost	\$180,368	\$195,356	\$375,724

MAINTENANCE ACTIVITES												
	Invasives Management			Prescribed Burn			Wetland Seed			By Year		
	2026	2027	Total	2026	2027	Total	2026	2027	Total	2026	2027	Total
Bell Creek Park	\$15,375	\$15,375	\$30,750	\$4,350		\$4,350				\$19,725	\$15,375	\$35,100
Sherwood Park	\$11,100	\$11,100	\$22,200	\$3,675		\$3,675				\$14,775	\$11,100	\$25,875
Lola Valley Park	\$18,000	\$18,000	\$36,000	\$4,250		\$4,250	10.00	10.00 Acres		\$22,250	\$18,000	\$40,250
Venoy- Dorsey Park	\$5,400	\$5,400	\$10,800		\$3,100	\$3,100	435600	435600 sq ft		\$5,400	\$8,500	\$13,900
Colonial Park	\$17,250	\$17,250	\$34,500		\$4,450	\$4,450	\$0.125	\$0.125 sq ft		\$17,250	\$21,700	\$38,950
Nankin Lake	\$13,530	\$13,530	\$27,060	\$2,700		\$2,700				\$16,230	\$13,530	\$29,760
Fishway	\$4,800	\$4,800	\$9,600			\$0				\$4,800	\$4,800	\$9,600
Riverview (Levan) Park		\$17,100	\$17,100		\$3,950	\$3,950				\$0	\$21,050	\$21,050
Wetland Seed							\$54,450	\$54,450	\$108,900	\$54,450	\$54,450	\$108,900
	\$85,455	\$102,555	\$188,010	\$14,975	\$11,500	\$26,475	\$54,450	\$54,450	\$108,900	\$154,880	\$168,505	\$323,385

WORK ORDER No. 2026-ECT4 SPAC13
EGLE RRAC Support Grant

This Work Order, when approved and signed, supplements the Habitat Master Services Agreement effective January 1, 2024, between Environmental Consulting & Technology, Inc., and its Affiliates* (Consultant) and the Alliance of Rouge Communities (ARC). Except as modified herein, all requirements of this basic Agreement remain in force.

The ARC has been given a grant from EGLE (Rouge River AOC PAC Support 2026-2027) to support the RRAC. A maximum of the total grant amount is funded with federal funding. The Catalog of Federal Domestic Assistance (CFDA) title is Great Lakes Program and the CFDA number is 66.469. The federal grant number is GL01E02481.

PARAGRAPH I--SCOPE OF SERVICES

ECT as ARC staff will be responsible for the two tasks associated with the grant below and in accordance with the grant conditions:

Task 1 - RRAC Facilitation

RRAC meeting summaries and agendas, up to date & additional information on website

ECT staff will facilitate and support the activities of the RRAC. This will include the planning and facilitation of regular RRAC meetings (6 total over grant period), preparation and distribution of meeting agendas and summaries, prepare and submit reporting (progress and financial status), communicate as needed with EGLE and EPA, respond to member and general public requests for information and other activities needed for the RRAC to fulfil its mission as public advisory group. ECT staff will continue maintaining the RRAC and habitat web pages. This will also include adding additional content to the website based on the habitat work being done within the AOC and adding meeting information.

Task 3 – Public Meeting Engagement

Public engagement summaries

ECT staff will regularly support and participate in RRAC engagement and educational activities such as helping to promote and make the RRAC activities and projects more visible. ARC/FOTR will support promotion of RRAC projects and activities by amplifying established organizational networks and media relationships when appropriate. ECT staff will coordinate, schedule 3 public engagement meetings and/or tours. These meetings will present what is happening in the Rouge AOC to move towards delisting seek input on what types of activities/ideas actions may want to be considered that builds on the ongoing AOC efforts. The three meetings will be held approximately in March 2026, September 2026, and March 2027.

PARAGRAPH II--COMPENSATION

The maximum cost of this Cost Reimbursable Work Order is \$51,000.00. The Costs shall be further broken down by Sub Task as follows:

RRAC PAC SUPPORT GRANT 26-27 BUDGET SUMMARY

	Task Activities	2026	Jan- July 2027	TOTAL
TASK 1 - RRAC Logistics				
	RRAC Logistics	\$19,000	\$12,000	\$31,000.00
	Web Sites	\$5,000	\$3,000	\$8,000.00
TASK 1 TOTAL		\$24,000.00	\$15,000.00	\$39,000.00
TASK 3 - Public Engagement				
		\$8,000	\$4,000	\$12,000.00
TASK 3 TOTAL		\$8,000.00	\$4,000.00	\$12,000.00
TOTAL REQUEST		\$32,000	\$19,000	\$51,000

PARAGRAPH III--SCHEDULE

The services in this Work Order shall be completed no later than July 31, 2027.

ENVIRONMENTAL CONSULTING & TECHNOLOGY, INC. and its AFFILIATES*

By



John O'Meara, P.E.

Its

Vice President

Date

April 20, 2026

ALLIANCE OF ROUGE COMMUNITIES

By

Doug Moore

Title

Chair

Date

WORK ORDER No. FOTR-2026-2 SPAC13 Activities
EGLE RRAC Support Grant

This Work Order, when approved and signed, supplements the Master Services Agreement effective January 1, 2024, between Friends of the Rouge (FOTR) and the Alliance of Rouge Communities (ARC). Except as modified herein, all requirements of this basic Agreement remain in force.

The ARC has been given a grant from EGLE (Rouge River AOC PAC Support 2026-2027) to support the RRAC. A maximum of the total grant amount is funded with federal funding. The Catalog of Federal Domestic Assistance (CFDA) title is Great Lakes Program and the CFDA number is 66.469. The federal grant number is GL01E02481.

PARAGRAPH I--SCOPE OF SERVICES

FOTR staff will be responsible for the two tasks associated with the grant below and in accordance with the grant conditions attached:

Task 2 – Monitoring

QAPP for benthic macroinvertebrate and fish monitoring, benthic macroinvertebrate intermediate summaries and final report, fish monitoring intermediate summaries and final report

Develop and submit QAPP - FOTR will develop a QAPP for benthic macroinvertebrate monitoring and fish surveys based on the previously approved QAPPs for both. It will be submitted for approval and revised to meet reviewer specifications prior to any survey work

Fish Monitoring - FOTR will conduct fish sampling using seine nets at 20 sites in the spring/summer 2026, 2027. Analysis of the fish community and how it relates to restoring the fish BUIs.

Benthic Macroinvertebrate Monitoring -FOTR will utilize trained volunteers and staff to collect benthic macroinvertebrate data at a minimum of 25 stream sites in the Spring and Fall of 2026, and Spring 2026 following the QAPP for sampling.

Reporting - FOTR will compile all benthic macroinvertebrate and fish data and provide a report to RRAC, the ARC, EGLE, volunteers and on the FOTR website each event and a final summary.

Task 3 – Public Meeting Engagement

Public engagement summaries

FOTR staff will regularly support and participate in RRAC engagement and educational activities such as helping to promote and make the RRAC activities and projects more visible. ARC/FOTR will support promotion of RRAC projects and activities by amplifying established organizational networks and media relationships when appropriate. ARC/FOTR Staff will coordinate, schedule 3 public engagement meetings and/or tours. These meetings will present what is happening in the

Rouge AOC to move towards delisting and seek input on what types of activities/ideas/actions may be considered that builds on the ongoing AOC efforts. The three meetings will be held approximately in March 2026, September 2026, and March 2027.

PARAGRAPH II--COMPENSATION

The maximum cost of this Cost Reimbursable Work Order is \$64,000.00. The Costs shall be further broken down by Sub Task as follows:

RRAC PAC SUPPORT GRANT 26-27 BUDGET SUMMARY

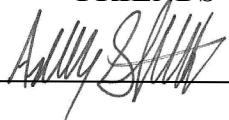
	Task Activities	2026	Jan- July 2027	TOTAL
TASK 2 - Monitoring				
FOTR	Fish Monitoring	\$18,000	\$18,000	\$36,000.00
	Benthic Monitoring	\$11,000	\$8,000	\$19,000.00
TASK 2 TOTAL		\$29,000.00	\$26,000.00	\$55,000.00
TASK 3 - Public Engagement				
FOTR		\$6,000	\$3,000	\$9,000.00
TASK 3 TOTAL		\$6,000.00	\$3,000.00	\$9,000.00
TOTAL REQUEST		\$35,000	\$29,000	\$64,000

PARAGRAPH III--SCHEDULE

The services in this Work Order shall be completed no later than July 31, 2027.

FRIENDS OF THE ROUGE

By



Ashley Flintoff

Its

Executive Director

Date

April 21, 2026

ALLIANCE OF ROUGE COMMUNITIES

By

Doug Moore

Title

Chair

Date

WORK ORDER No. 2024-HABITAT ECT1
EPA14: Rouge River AOC – Inkster Park Design rev2

This Work Order, when approved and signed, supplements the Master Services Agreement effective January 1, 2024 between Environmental Consulting & Technology, Inc., and its Affiliates* (Consultant) and the Alliance of Rouge Communities (ARC). Except as modified herein, all requirements of this basic Agreement remain in force.

The ARC has been given a grant for the Rouge River AOC – Inkster Park EJ Design from US EPA. The Catalog of Federal Domestic Assistance (CFDA) title is Great Lakes Program and the CFDA number is 66.469.

PARAGRAPH I--SCOPE OF SERVICES

ECT as ARC staff will be responsible for the following task summaries:

Task 1. QAPP/Reporting & Administration

This task includes the following elements associated with the overall grant and project:

- Quality Assurance Project Plan (QAPP) Development - In accordance with federal requirements, all environmental measurements undertaken in support of this project will be required to be conducted under a formal quality management protocol. A project specific QAPP will be prepared and submitted for review and approval prior to beginning any data collection activities. This plan will be based on the previous habitat restoration grant QAPP.
- Grant Management Activities - Grant management services and compliance with the grant terms and conditions will be provided.
- EAGL Reporting - The Environmental Accomplishments in the Great Lakes (EAGL) semi-annual reporting will be prepared and submitted.
- Health and Safety Hazard Assessment – A site specific safety hazard assessment will be developed for the project. Potential hazards will be identified, and steps will be outlined to reduce risk to employees and visitors to the site.
- Final Report – A comprehensive final report summarizing all the activities conducted and outcomes achieved will be completed in draft form and submitted for review. Comments received will be incorporated into a final version.

Task 2. Public Outreach & Coordination

- Coordination of public meetings– Coordinate and attend with FOTR, Wayne County Parks and City of Inkster 2 public meetings in Inkster. Provide social media notices of events.
- Project profile narrative/graphic – Assist the project team with development and review of project flier.
- Media support– Be available for two (2) local/regional television interviews about the project.
- Creation/distribution of Public Surveys – provide input on the development of a survey tool design, survey distribution (print/digital), assessment, and evaluation for 2 public surveys.

Task 3. Preliminary Engineering and Field Investigation

In addition to the collection and review of available background data, the following data collection needs will be completed to inform and develop the design, allow for project permitting and provide baseline data for construction.

- Topographic and Bathymetric Survey – Ground elevation surveys specific to the EJ grant locations will be updated and bathymetric surveys (water depth and river cross sections) will be conducted with transects through waterways and upland areas. Up to 20 river cross-sections will be collected for subsequent hydraulic analysis and design of the pedestrian bridge, river fishing/site access elements, kayak portage and associated bank stabilization measures. Bankfull field indicators and ordinary high water mark indicators will be collected during the stream survey to help inform design decisions and to meet permitting requirements. Surveys will also determine the existence and location of existing or abandoned structures or where any utilities exist in or adjacent to areas. As part of the survey, trees typically greater than (8” dbh) that have not been identified in these project specific areas, will be identified and located. This survey data will be used to prepare hydraulic models, design plans and to estimate quantities and costs.
- Wetland Assessment/Riparian Vegetation Mapping - Professional wetland scientists and ecologists will update a field survey of the site. The update of the Inkster Habitat Design wetland survey will focus specifically on areas impacted by the EJ activities. This update will determine the location and type of riparian vegetation communities and jurisdictional limits of regulated wetlands based on vegetation, soils, and hydrology data collection and analysis. This will also allow regulatory agencies to verify the wetland limits, as necessary.
- Geotechnical Investigation – Up to 25 soil borings will be performed along the shoreline with each extending to a depth of 5-25 feet below grade. This information will be used in the design of the foundations for the pedestrian bridge, river fishing/site access elements and the boardwalks. Soil samples will be visually classified. Moisture content tests, unit weight determinations and unconfined compressive strength tests will be performed on representative cohesive soil samples. Loss on Ignition Tests (LOI) will be performed on samples suspected to contain organic content. Sieve analysis will be performed on representative samples of existing granular material. Additionally, 75 hand augers soils samples will be taken along the proposed path layout. Samples will be visually identified to aid in the path subbase design. The required State of Michigan EGLE and Wayne County Permit for advancement of geotechnical boring in the floodplain will be prepared and obtained prior to field work commencing.
- Threatened & Endangered Species (T&E) - Since all federal agencies grant programs require at least a programmatic environmental assessment that must consider potential impacts to federally and state-listed T&E plant and animal species, T&E information will be collected. For projects such as this, with the potential for T&E impacts that require federal coordination, EGLE requires applicants to include a letter resulting from the USFWS Michigan Determination Key (DKey) tool for endangered species. Therefore, the project proposal will be entered into the USFWS Information and Planning and Consultation (IPaC) system online, and the Michigan DKey process will be completed to obtain the output letter. Only those T&E species that have the potential to be impacted by the proposed project or that would still be impacted after project “controls”, based on physical site characteristics, will be targeted for field surveys. Specifically, there is a potential for Indiana bat and northern long-eared bats habitat to be present at this site. Using the tree survey as a starting point, the trees in the potential construction areas will be field assessed for suitable roost trees. This may include:
 - Live trees and/or snags greater than or equal to 3” DBH that have exfoliating bark, cracks/crevices, and/or cavities

- Shagbark hickory (live and dead) >3” should be flagged in the tree survey data because of its characteristic exfoliating bark.
- Dead trees >3” should be flagged in the tree survey data because they probably have exfoliating bark or a crack/crevice/cavity big enough for a bat.
- Section 106 Review - The National Historic Preservation Act of 1966 (NHPA) requires Federal agencies to take into account the effects of their undertakings on historic properties. The project will include a desktop review that will include a visit to the Michigan State Historic Preservation Office (SHPO) in Lansing to conduct research of the area to determine if there might be potential effects. A section 106 Project review form will need to be prepared for submission to the SHPO following the desktop.

During initial Section 106 analysis it was determined the current bridge is considered a historical bridge. *Based on response from MI SHPO (Letter dated February 27, 2026) “ the State Historic Preservation Officer (SHPO) concurs with the determination of the USEPA that the proposed undertaking will have an adverse effect on Elm Circle Drive Bridge” Therefore, based on past experience it should be anticipate that a Historic American Engineering Record (HAER) documentation is required. Additionally, for this bridge the Section 106 process will not conclude until the Federal consultation process is complete, an MOA is developed, executed, and implemented, and, if applicable, the formal comments of the Advisory Council have been received, 36 CFR § 800.6. For more information on federal agencies’ responsibilities to resolve the adverse effect pursuant to 36 CFR § 800.6 for undertakings that will have an adverse effect on historic properties under 36 CFR § 800.6. HAER documentation for the bridge will be developed for submittal to MI SHIPO and for EPA’s use in its federal consultation. The ARC will provide, as needed, additional general support to EPA in its consultation process*

- John Daly Road/Culvert - Collect existing available information and field verify the size and length of the existing culvert and visually analyze the river conditions as it flows through it.
- Hydrologic information - The frequency, stage, and velocity of flows of the Lower Rouge River are important factors in the design for bridge crossings, river access, kayak launch/portage, etc

Deliverables: Base Map, Wetland Summary, T&E Assessment, HAER Documentation

Task 4. Design/Permitting

This task will include development of construction design plans drawings and details, technical specifications, construction cost estimating, and contract bid documents for those overall project activities that do not yet have designs developed.

- Hydrologic and Hydraulic Analysis - The frequency, stage, velocity, and shear stress of flows of the Lower Rouge River are important factors in the design for bridge crossings, river and fishing access, kayak launches, as well as the sizing of bank stabilization measures to be incorporated in these designs. Surveyed river cross-sections will be used to develop hydraulic models to simulate existing and proposed conditions. The model output will be evaluated to inform design decisions. Because the size of the drainage areas tributary to the proposed design points is greater than 2 square miles, the designs will need to comply with Part 31 floodplain regulations. As such, hydrologic data (peak design flow rates by return interval) will be obtained from EGLE and routed through the hydraulic models to evaluate potential floodplain and floodway impacts.

- Plans & Specifications -During the design phase of the project, plans will be advanced to 60% design drawings with an estimated construction cost. At this point a public meeting will be conducted (under Task 2) to review with the public the design and get feedback. With additional engineering, planning, design refinement/modifications, stakeholder collaboration, and Project Partner review and feedback, the design drawings produced will be advanced to 75% design and the construction cost estimate updated for review. The design will consider the technical needs as follows:
 - Access mitigation
 - Subgrades for the path construction
 - Wetlands crossings
 - Bridge foundations and carrying capacity (particularly for emergency access)
 - Floodway flow avoidance/mitigation

Different levels of incorporation of an element and associated cost will be devised to allow for site integration vs construction cost to be reviewed and discussed with GLNPO before final design documents are completed. For example, this would include but not be limited to different layouts of flat walking trails/ground level boardwalk/elevated boardwalk, public access size/materials/access, and fishing access incorporation into public access or separate. These would be developed based on the topography/habitat restoration designs/type of materials available etc.

Final plans will be developed following the last review with the partners and GLNPO. At this time the technical specifications based on the design plans will be developed.

- EGLE Permit Application - packages will be completed, including all necessary attachments. Quantities of cuts and fills in wetlands, streams, and floodplains will be calculated from the design drawings and tabulated. A Pre- application meeting will be scheduled with EGLE to discuss the site and the potential project work. Periodic communication with District permitting staff will allow dialogue on design before the Joint Permit Application is submitted.
- Wayne County Construction Permits – Wayne County construction permit application for each of the sites will be developed and submitted.

Deliverables: EGLE Permit Application Packages, Plans & Technical Specifications, and cost estimates

PARAGRAPH II--COMPENSATION

The maximum cost of this Cost Reimbursable not-to-exceed Work Order is \$817,973.

Rouge River AOC - Inkster Park Amenity Engineering Services & Grant Service		Task 1: Grant Reporting/ Administration/ QAPP		Task 2: Public Engagement & Coordination		Task 3: Preliminary Engineering and Field Investigation		Task 4: Design and Permitting		Totals	
	Rates	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost
Principal Staff	\$250	45	\$11,250	105	\$26,250	80	\$20,000	160	\$40,000	390	\$97,500
Sr. Level Staff	\$190		\$0	60	\$11,400	160	\$30,400	540	\$102,600	760	\$144,400
Mid-Level Staff	\$155	125	\$19,375		\$0	240	\$37,200	440	\$68,200	805	\$124,775
Jr-Level Staff	\$115	60	\$6,900	90	\$10,350	300	\$34,500	700	\$80,500	1150	\$132,250
Project Coordinator	\$90	80	\$7,200	22	\$1,980	80	\$7,200	160	\$14,400	342	\$30,780
Technician	\$85		\$0		\$0	120	\$10,200	40	\$3,400	160	\$13,600
Labor Totals		310	\$44,725	277	\$49,980	980	\$139,500	2040	\$309,100	3607	\$543,305
Expenses											
Vehicle and mileage					\$470		\$675		\$2,500		\$3,645
Graphics Reproduction					\$850						\$850
Geotechnical/Structural							\$78,000		\$70,598		\$148,598
GPS/field equipment							\$3,500				\$3,500
Topo/Bathymetry							\$25,000				\$25,000
Kayak Launch System/Access - LA							\$12,375		\$80,300		\$92,675
Permits									\$400		\$400
Expense Total			\$0		\$1,320		\$119,550		\$153,798		\$274,668
TOTAL COST			\$ 44,725		\$ 51,300		\$ 259,050		\$ 462,898		\$ 817,973

PARAGRAPH III--SCHEDULE

The services in this Work Order shall be completed no later than December 31, 2026 (or as extended by EPA).

Task 1. QAPP/Reporting & Administration

- QAPP November – June 2025
- Reporting October/April 2025-2026
- Final Report December 2026

Task 2. Public Engagement & Coordination

- Coordination of public meetings November 2024 – November 2025
- Project profile narrative/graphic June 2025 (updated October 2025)
- Social media posts June – October 2025
- Media support June – November 2025
- Public Field Events June- September 2025

Task 3. Preliminary Engineering and Field Investigation

- Topographic Survey January 2025
- Wetland Assessment Update June - July 2025
- Geotechnical Investigation November 2024 / July 2025
(including permits)

- T&E Species Update June - July 2025
- Hydraulic Investigation July 2025
- Section 106 July – November 2026

Task 3. Design/Permitting

- Hydrologic and Hydraulic Analysis June – September 2025
- Plans & Specifications (non-bridge) December 2024 – November 2025
- Plans & Specifications (bridge) September 2025 – March 2026
- EGLE Permitting September 2025 – February 2026
- EGLE Permitting – Bridge January – June 2026
- Wayne County Construct Permitting September – April 2026

ENVIRONMENTAL CONSULTING & TECHNOLOGY, INC. and its AFFILIATES

By



John O'Meara, P.E.

Its

Executive Vice President

Date

April 21, 2026

ALLIANCE OF ROUGE COMMUNITIES

By

Doug Moore

Title

Chair

Date



ALLIANCE OF ROUGE COMMUNITIES PROCEDURE FOR ANNUAL BUDGET PREPARATION AND BUDGET AMENDMENTS AND ADJUSTMENTS Draft 5/22/26

The following procedures must be utilized to prepare the Alliance of Rouge Communities (ARC) annual budget requests, budget amendments and budget adjustments. This procedure was developed by the Finance Committee of the Alliance of Rouge Communities.

ANNUAL BUDGET RECOMMENDATIONS

At the end of the third quarter and prior to the last Executive Committee and Full ARC meeting of the year, Budget Recommendations will be drafted by ARC Staff for the following:

- Technical Committee activities
- PIE Committee activities
- Finance Committee activities (insurance, accounting and legal fees and Executive Director Services)
- Additional budget recommendations as needed.

Budget Recommendations should include:

- Budget year recommendation is for
- Request date
- Account line item
- Committee making request
- Background
- Description of anticipated activities
- Rationale (including why needed)
- Budget (including how the requested amount was established)
- Person/agency responsible for implementation

REVIEW & APPROVAL PROCESS OF ANNUAL BUDGET RECOMMENDATIONS

ARC Staff will draft the Technical Committee and PIE Committee budget recommendations for review by the Technical Committee and PIE Committee. Once approved by the Technical and PIE Committees the budget recommendations, along with the Finance Committee budget recommendations drafted by ARC Staff, will be presented to the ARC's Finance Committee.

The Finance Committee will review and recommend that the budget recommendations be forwarded to the Executive Committee. ARC Staff will also prepare corresponding work orders and contracts as they relate to the budget recommendations.

The Executive Committee will review all budget recommendations and corresponding work orders and contracts. After review, if there are no edits necessary, the Executive Committee will vote to move the recommendations to the Full ARC for approval. If edits are necessary, ARC Staff will incorporate the edits and bring the budget recommendations back to the Executive Committee for review and vote to move the recommendations to the Full ARC for approval (potentially through email vote).

The Full ARC will review all budget recommendations and corresponding work orders and contracts. After review, if there are no edits necessary, the Full ARC will vote to approve the budget recommendations. If edits are necessary, ARC Staff will incorporate the edits and bring the budget recommendations back to the Full ARC for approval (potentially through email vote).

Once the budget recommendations have been approved, ARC Staff will finalize any work orders and contracts with the appropriate signatures. A copy will be provided to the vendor and a copy will be retained in the ARC files.

New vendor contracts require review and approval by the Executive Committee and the Full ARC as detailed in the ARC Contract Approval Procedure.

REQUEST FOR BUDGET AMENDMENTS AND BUDGET ADJUSTMENTS

For this procedure the word “amendment” is used when drafting a new budget or when there is an increase/decrease to the overall budget. A budget amendment requires review by the Finance Committee and approval from both the Executive Committee and Full ARC. The word “adjustment” is used when money is shifted between vendors or work/change orders and does not increase/decrease the overall budget. A budget adjustment is typically used within grant-funded projects. A budget adjustment requires review by the Finance Committee and approval from the Executive Committee.

BUDGET AMENDMENT

Budget amendments are typically prepared by ARC Staff and increase/decrease the overall ARC budget. Budget amendments require review by the Finance Committee and review and approval by both the Executive Committee and the Full ARC. A budget amendment is required when:

- Adding a new awarded grant to the ARC budget.
- Adding a new line item to the ARC budget.
- Adding a new vendor contract or work/change order.
- Amending a current vendor contract or work/change order that increases/decreases the overall budget.

BUDGET ADJUSTMENT

Budget adjustments are typically prepared by ARC Staff and do not increase/decrease the overall ARC budget. Budget adjustments require review by the Finance Committee and review and approval by the Executive Committee. A budget adjustment is required when:

- Shifting money within the budget of a current contract or work/change order. *For example, a request is made to move unused dollars within the PIE Committee to cover unanticipated*

activities under the Technical Committee budget, but the overall ARC budget does not increase/decrease.

- *Shifting money within the budget from one vendor to another. For example, a request is made to move unused grant dollars in a construction contractors budget to the engineering vendor overseeing the grant funded project to cover additional services not previously budgeted. The construction contractors budget goes down and the engineering vendor budget goes up by the same amount, but the overall grant-funded project budget does not increase/decrease.*

Budget amendments and adjustments should include:

- Budget year amendment or adjustment is for
- Request date
- Account line item affected
- Committee making request
- Background
- Description of anticipated activities
- Rationale (including why needed)
- Budget (including how the amendment or adjustment amount was established)
- Person/agency responsible for implementation